

**Best Finance Company Limited**  
**Basel II Disclosure (3rd Quarter of FY 2082-83)**  
**As per Capital Adequacy Framework 2007 (Updated 2008)**

**A. Tier 1 capital and a breakdown of its component**

*(Figures in*

*000)*

SN	Particular	Current Period (Quarter)	Previous Period (Quarter)
	<b>Core Capital (Tier 1) (a+b+c+d+e+f)</b>	<b>632,521</b>	<b>580,223</b>
a	Paid up Equity Share Capital	890,424	890,424
b	Share Premium	14,948	14,948
c	Statutory General Reserves	252,787	244,533
d	Retained Earnings	(548,023)	(540,797)
e	Un-audited current year cumulative profit/(loss)	58,756	17,486
f	Capital Adjustment Reserve	3,629	3,629
g	Less: Investment in equity of institutions in excess of limits	40,000	50,000
h	Less: Other Deduction	-	-

**B. Tier 1 capital and a breakdown of its component**

*(Figures in*

*000)*

SN	Particular	Current Period (Quarter)	Previous Period (Quarter)
	<b>Supplementary Capital (Tier 2) (a+b+c)</b>	<b>95,480</b>	<b>102,905</b>
a.	General loan loss provision	52,782	57,338
b.	Other Reserves	-	-
c.	Accrued Interest Receivable on pass loan included in Regulatory Reserve	11,997	15,834
d.	Interest Capitalized Reserve included in Regulatory Reserve	1,348	1,002
e.	Regulatory reserve for nonbanking assets recorded within the last 24 months.	29,353	28,731

**C. Detailed information about the Subordinated Term Debts with information on the outstanding amount, maturity, amount raised during the year and amount eligible to be reckoned as capital funds.**

There are no Subordinated Term Debts Issued by Finance.

#### D. Deductions from Capital

The Institution has invested Rs. 40,000,000 in National Equity Fund I which have been deducted from capital.

#### E. Total Qualifying Capital

*(Figure in 000)*

SN	Particular	Current Period (Quarter)	Previous Period (Quarter)
a	Tier 1 Capital as per A	632,521	580,223
b	Tier 2 Capital as per B	95,480	102,905
	<b>Total Qualifying Capital (a+b)</b>	<b>728,001</b>	<b>683,128</b>

#### F. Capital Adequacy Ratio

*(In %)*

SN	Particular	Current Period (Quarter)	Previous Period (Quarter)
a.	Tier 1 Capital to Total Risk Weighted Exposures (After Bank's adjustments of Pillar II)	12.10%	10.30%
b.	Tier 1 and Tier 2 Capital to Total Risk Weighted Exposures (After Bank's adjustments of Pillar II)	13.39%	12.13%

#### G. Risk Weighted Exposures for Credit Risk, Market Risk and Operational Risk

*(Figure in 000)*

SN	Risk Weighted Exposure	Current Period (Quarter)	Previous Period (Quarter)
a	Risk Weighted Exposure for Credit Risk	4,779,197	5,175,080
b	Risk Weighted Exposure for Operational Risk	284,651	284,651
c	Risk Weighted Exposure for Market Risk		
d	<b>Total Risk Weighted Exposures (Before adjustments of Pillar II) (a+b+c).</b>	<b>5,063,847</b>	<b>5,459,730</b>
	Adjustments under Pillar II		

SRP 6.4a (7)	Add RWE equivalent to reciprocal of capital charge of 3 % of gross income.	62,247	62,247
SRP 6.4a (9)	Overall risk management policies and procedures are not satisfactory. Add 4% of RWE	101,277	109,195
SRP 6.4a (10)	Desired level of disclosure requirement has not been achieved. Add 1% of RWE		
<b>e</b>	<b>Total Adjustments under pillar II (SRP 6.4a(7)+SRP 6.4a (9)+SRP 6.4a (10))</b>	<b>163,524</b>	<b>171,442</b>
<b>Total Risk Weighted Exposures (After Bank's adjustments of Pillar II) (d+e)</b>		<b>5,227,371</b>	<b>5,846,966</b>

## H. Risk Weighted Exposures under each of 18 categories of Credit Risk

(Figure in

000)

SN	Particular	Current Period (Quarter)	Previous Period (Quarter)
a.	Claims on domestic banks that meet capital adequacy requirements	46,147	92,559
b.	Claims on domestic banks that do not meet capital adequacy requirements	-	-
c.	Claims on Domestic Corporates (Unrated)	551,191	484,532
d.	Claims on regulatory retail portfolio	937,556	382,265
e.	Claims fulfilling all criterion of regularity retail except granularity	118,883	199,875
f.	Claims secured by residential properties	472,971	409,137
g.	Claims secured by residential properties (Overdue)	114,744	118,392
h.	Claims secured by commercial real state	-	-
i.	Past due claims	469,532	364,050
j.	High risk claims	879,288	1,896,638
k.	Lending Against Shares	102,951	118,270
l.	Personal Hire purchase/Personal Auto Loans	95,329	93,334
m.	Investments in equity and other capital instruments of institutions listed in stock exchange	131,841	121,775
n.	Investments in equity and other capital instruments of institutions not listed in the stock exchange	104,976	119,975
o.	Staff loan secured by residential property	9,019	10,413
p.	Loans not exceeding Rs. 30 million to SME's that fulfill the criteria	-	-
q.	Other assets	692,457	703,700
r.	Off balance sheet items	52,313	60,167
	<b>Total</b>	<b>4,779,197</b>	<b>5,175,080</b>

**I. Total Risk Weight Exposure Calculation Table (Relevant items only) For current period (Quarter)**

*(Figure in*

*000)*

<b>A. Balance Sheet Exposures</b>	<b>Book Value</b>	<b>Specific Provision</b>	<b>Eligible CRM</b>	<b>Net Value</b>	<b>Risk Weight</b>	<b>Risk Weighted Exposures</b>
	<b>A</b>	<b>B</b>	<b>C</b>	<b>d=a-b-c</b>	<b>e</b>	<b>f=d*e</b>
Cash Balance	30,549			30,549	0%	-
Balance with Nepal Rastra Bank	636,693			636,693	0%	-
Investment in Nepalese Government Securities	415,000			415,000	0%	-
All Claims on Government of Nepal	4,015			4,015	0%	-
Investment in Nepal Rastra Bank securities				-	0%	-
All claims on Nepal Rastra Bank	1,300,000			1,300,000	0%	-
Claims on domestic banks that meet capital adequacy requirements	230,733			230,733	20%	46,147
Claims on domestic banks that do not meet capital adequacy requirements				-	100%	-
Claims on Domestic Corporates (Unrated)	551,191			551,191	100%	551,191
Regulatory Retail Portfolio (Not Overdue)	1,281,183		31,109	1,250,074	75%	937,556
Claims fulfilling all criterion of regularity retail except granularity	134,452		15,569	118,883	100%	118,883
Claims secured by residential properties	788,285			788,285	60%	472,971
Claims secured by residential properties (Overdue)	182,399	67,655		114,744	100%	114,744
Past due claims (except for claims secured by residential properties)	605,029	292,008		313,021	150%	469,532
High Risk claims	586,192			586,192	150%	879,288
Lending Against Shares	102,951			102,951	100%	102,951
Personal Hire purchase/Personal Auto Loans	95,329			95,329	100%	95,329
Investments in equity and other capital instruments of institutions listed in stock exchange	131,841			131,841	100%	131,841

Investments in equity and other capital instruments of institutions not listed in the stock exchange	69,984			69,984	150%	104,976
Staff Loan secured by residential properties	18,038			18,038	50%	9,019
Interest Receivable/claim on government securities	7,340			7,340	0%	-
Loans not exceeding Rs. 30 million to SME's that fulfill the criteria				-	60%	-
Other Assets	692,457			692,457	100%	692,457
<b>TOTAL (A)</b>	<b>7,863,661</b>	<b>359,663</b>	<b>46,678</b>	<b>7,457,320</b>		<b>4,726,884</b>
<b>B. Off Balance Sheet Exposures</b>	<b>Book Value</b>	<b>Specific Provision</b>	<b>Eligible CRM</b>	<b>Net Value</b>	<b>Risk Weight</b>	<b>Risk Weighted Exposures</b>
	A	B	c	d=a-b-c	E	f=d*e
Bid Bond, Performance Bond and Counter guarantee domestic counterparty	3,188			3,188	40%	1,275
Irrevocable Credit commitments (short term)	155,254			155,254	20%	31,051
Other Contingent Liabilities	19,987			19,987	100%	19,987
<b>TOTAL (B)</b>	<b>178,429</b>	<b>-</b>	<b>-</b>	<b>178,429</b>		<b>52,313</b>
<b>Total RWE for credit Risk Before Adjustment (A)+(B)</b>	<b>8,042,090</b>	<b>359,663</b>	<b>46,678</b>	<b>7,635,749</b>		<b>4,779,197</b>
Adjustments under Pillar II						
Answer the question SRP 6.4a (3) in SRP sheet						-
Answer the question SRP 6.4a (4) in SRP sheet						-
<b>Total RWE for Credit Risk after Bank's adjustments under Pillar II</b>	<b>8,042,090</b>	<b>359,663</b>	<b>46,678</b>	<b>7,635,749</b>		<b>4,779,197</b>

**J. Amount of NPA's (Both Gross and Net)**

*(Figure in*

*000)*

S. N	Loan Classification	Current Period (Quarter)		Previous Period (Quarter)	
		Gross NPA	Net NPA	Gross NPA	Net NPA
a	Restructure/Reschedule Loan	-	-	-	-
b	Substandard Loan	130,789	98,309	84,555	63,814
c	Doubtful Loan	200,241	100,868	158,977	80,815
d	Loss Loan	235,294	7,483	339,653	6,955

**K. NPA Ratios**

*(in*

*%)*

S. N		Current Period (Quarter)	Previous Period (Quarter)
a	Gross NPA to Gross Advances	13.08%	13.87%
b	Net NPA to Net Advances	5.27%	4.08%

**L. Movement of Non-Performing Assets**

*(Figure in*

*000)*

S. N	Loan Classification	Previous Period (Quarter)	Movement in - or + (Net)	Current Period (Quarter)
a	Restructure/Reschedule Loan	-	-	-
b	Substandard Loan	84,555	46,234	130,789
c	Doubtful Loan	158,977	41,264	200,241
D	Loss Loan	339,653	(104,359)	235,294

**M. Write off of Loan and Interest Suspense**

Loan of Rs. 106,421 is written off in current period.

**N. Movement in Loan Loss Provision and Interest Suspense**

*(Figure in*

*000)*

S. N	Loan Classification	Previous Period (Quarter)	Movement in - or + (Net)	Current Period (Quarter)
a	Loan Loss Provision*(NRB Adj)	488,939	(76,493)	412,446
b	Interest Suspense	97,538	(5,887)	91,651

**O. Segregation of investment portfolio into Held for trading, Held to maturity and Available for sale category**

*(Figure in 000)*

SN	Investment Category	Current Period (Quarter)	Previous Period (Quarter)
a	Held for Trading	-	-
b	Held to Maturity	1,715,000.00	1,268,100.00
c	Available for sale*	105,965.00	115,965.00

\* At cost

**P. Summary of the finance’s internal approach to assess the adequacy of its capital to support current and future activities, if applicable:**

Best Finance Company Limited adopts healthy risk management framework. The company follows Internal Capital Adequacy Assessment Process (ICAAP) and Risk Management Guideline while taking decision on any business. It has always taken note of ICAAP and has taken steps accordingly in ensuring soundness of capital position and sustainability of the business. The company policies and procedures are approved by the Board of Directors and these documents provide guidance on independent identification, measurement and management of risks across various businesses.

Finance’s different committees like Audit Committee, Risk Management Committee review the business and risks periodically and take account of stress test results, scenario analysis so as to align risk, return and capital in sustainable manner.

Basel II disclosures have been complied with, addressing the risks and adopting measures to minimize their impact. Increasing complexities in risks, vulnerabilities of businesses and fast changing world with intense competition pose a threat to sustainability. In order to address the varieties of risk that keeps coming out of business operations, company has identified different risks and adopted different measures to minimize them.

Capital planning is an integral part of the finance’s medium-term strategic planning and annual budget formulation process. Total risk weighted exposures for the projected level of business operations is calculated, the required capital level is projected and a plan is formulated to retain the required capital.

**Q. Risk Management Framework**

Best Finance manages risk through an integrated risk management framework of the Finance. It is built upon the principles of the Basel Committee on Banking Supervision and follows the Risk Management Guideline issued by Nepal Rastra Finance

**Components in Risk Management Framework**

**The Finance’s Risk Management Framework has the following components:**

## **1. Board and Senior Management Oversight**

Board level control has been exercised on the management of risk across the Finance. There is a presence of clear, effective, and robust structure with well-defined transparent and consistent lines of responsibilities. Board level committees like Audit, Risk, AML Committee meet regularly to review the risk profile and take decisions accordingly.

## **2. Policies and Procedures:**

The Finance has implemented policies/procedures to ensure that risk management practices and process are effective at all levels and execution of sound risk management process to actively identify, measure, control, monitor and report risk inherent in all products activities, process, systems, and exposure.

## **3. Risk Management Function**

There are guidelines on key responsibilities and escalation and risk reporting model in the Finance. Risk Management Committee (RMC) reports to the Board of the Finance for key risk areas periodically

## **4. Appropriate Management Information System**

A sound and effective management information system (MIS) is crucial for the Finance's credit management. Information generated by MIS helps Senior Management/Board to take decisions regarding risks, credit portfolio decisions, and estimate capital requirements on a meaningful and timely basis. The Finance has an effective MIS that helps senior management/board to make decisions regarding credit risk management.

## **5. Effective Internal Control and Limits**

To monitor the risks with the risk appetite of the Finance, approved risk limits are in place. Internal controls are embedded in day-to-day business and are designed to ensure, to the extent possible, that the banking activities are efficient and effective, information is reliable, timely, and complete and the Finance is compliant with applicable laws and regulations.

## **6. Risk Appetite and Risk Tolerance**

In line with the Risk Appetite Statement and Risk Tolerance metric, the responsibility matrix has been developed for various risk areas and trigger level monitoring. The risk appetite statement considers risk capacity, financial position, and strength of its core earnings. Risk appetite is set and approved by the Board and is overseen on an ongoing basis.

The Finance has also set a risk tolerance level for different risk aspects. Such trigger levels set the risk appetite of the Finance and the amount of uncertainty that the Finance is willing to take. Risk Tolerance levels are defined in quantitative aspects which also work as Key Risk Indicators which shall trigger remedial measures in case such indicators are crossed.

## **7. Risk Culture**

Risk culture covers awareness, attitude, and behavior of staff towards risk and risk management. The Finance promotes a strong risk culture that supports the appropriate standard for professional and responsible behavior. The Finance has defined three lines of defense towards fostering risk

culture across the organization: first (Branch/Strategic Business Units), second (Risk Units), and third (Internal Audit).

## 8. Training

Training has been provided internally and externally as per the need to enhance skill and knowledge in the area of risk management for the officials of the Finance.

The internal audit of the Finance is independent of the management and directly reports to the Audit Committee, a board-level committee.

## 9. Board Level Committees

For effective management and active oversight of risk, the Finance's board of directors has constituted four board-level committees for oversight in specific risk areas. Each committee has its own standard operating guideline which defines objectives, responsibilities, and operating procedures of the committee. Brief description of the committees is given below:

**i. Risk Management Committee** is a board-level committee, which also includes members from risk divisions of the Finance. This is where overall risk management including the performance of the Finance is discussed in detail to assess the solvency of the Finance and necessary instructions are issued to concerned division and recommendations are made to the Board for necessary deliberation and implementation.

**ii. Audit Committee** is constituted and its functions comply with the regulatory provisions of NRB Unified Directives and the provisions of Sections 164 and 165 of Company Act 2063. The Committee's role is extensive and strongly supports the board in dealing with aspects of good corporate governance, internal control, risk management, financial reporting, legal and regulatory compliance, and ethical conduct of business.

**iii. Anti-Money Laundering (AML) Committee** is constituted in line with the provision of directives of the Nepal Rastra Finance. The Committee oversees the implementation of Assets (Money) Laundering Prevention Act, 2064, Assets (Money) Laundering Prevention Rules, 2073, NRB Unified Directives, and other legal and regulatory requirements related to prevention of money laundering. The Committee oversees risk arising from non-compliance with AML policies and procedures based on national and international best practices.

**iv. Committee relating to Staff Services and Facilities** is constituted in line with the provision of directives of the Nepal Rastra Finance. The Committee's roles and responsibilities are extensive and the Committee strongly supports the board in formulating policies, guidelines, and rules relating to human resource function. The Committee functions and discharges its duties and responsibilities in compliance with regulatory requirements.

## 10. Credit Risk Management

Banking business in Nepal is exposed to credit risk to a much larger extent and the Finance's business is also concentrated around its credit risk exposure. The bulk of the earnings is generated from credit-related business, be it in the form of interest income, fee income, or forex income. The Finance operates in a dynamic economic environment where the margin between

performing assets and non-performing assets can often be very thin. Therefore, it is always a major threat that any of the Finance's credit exposure may experience default.

The Finance's objective in credit risk management is to minimize the risk and maximize the risk-adjusted rate of return by onboarding and maintaining credit exposure within the acceptable parameters. The Finance seeks to achieve this objective through effective implementation of its Credit Policy and its Investment Policy within its overall risk management structure. These policy documents guide on the do's and the don'ts in business generation. Any generation of risk assets and their impact on long term value generation is well deliberated in every credit proposal. Risks and returns are properly weighed and risk mitigating measures are explicitly spelled out. Risk division does not have any business level targets, nor has any incentive for growth in business. The division oversees global, macro, micro, and unit-level risk that arise out of daily business operation as well as out of changes in market conditions that affect particular borrowing customers/counterparties.

The Finance's credit functions are broadly categorized Corporate, SME, and Retail credit. Credit Risk Division is manned with a separate set of skills for analyzing risks in these different credit functions. Besides, the Finance has a system to check and analysis the health of credit portfolio minutely at each borrowing unit level irrespective of the size of the exposure on a defined periodic manner.

The Finance makes a credit extension decision by assessing each business proposal thoroughly. It also ensures that the inherent credit risks that are associated with the business are addressed appropriately through coverage of better safety margin, additional collateral back up, and lower exposure to keep the business at low leverage.

There is a separate Credit Administration Department, which prepares security documents and retains custody of the same. CAD Department is also independent of business division and it ensures, on an ongoing basis, on the safety and going concern of the borrowers, through post-relationship assessment. A periodic review of all accounts under credit exposure is one of the prudent practices that the Finance follows to take necessary steps to avert/minimize the risk. Quarterly on-site inspection of the borrowers and suggestion for timely corrective actions itself help protect borrowers as well. Besides, in case any borrower faces difficulties and poses a risk to the Finance in terms of fall in the value of assets, the Finance sets aside adequate loan loss provision. Any business decision for credit exposure is taken only if it is vetted and approved by the credit risk division.

Finance has standardized Product Papers that stipulate proper governance and procedure for all credit relationships. Similarly, periodic monitoring of business and annual review of credit relationships provides the Finance a fair idea on whether or not to continue the relationship. Besides, a periodic review of the same by the Internal Audit Department or Statutory Audit also assists in identifying the status of exposure/relationship in line with guiding documents of the Finance. Any weaknesses on the part of the business of borrower and the relationship strength are independently assessed by Internal Audit and the advice is taken positively for necessary changes.

Within the Credit Risk Management, processes are well defined where checking, control, and independence of the credit extension, risk assessment, review, monitoring, and exposure accounting is fully complied with.

All such actions and processes are properly recorded, reported, and discussed. These reports on need basis and a defined frequency are put to the oversight of Senior Management, Risk Management Committee, and the Board. Internal Audit Department of the Finance too takes up the matter on credit observations and discusses the same at Audit Committee.

### **11. Operational Risk Management**

Operational risk can be caused by both internal and external sources, such as fraud, business interruptions, system failures, damage to physical infrastructure, failure in execution and service delivery, inherent risks in products. The risk can occur in any business function or the business supporting functions. The effect of failure in any of the resources can have concurrent impacts across the company. Effective operational risk management system aims to minimizing losses and customer dissatisfaction due to failure in process, focusing on flows in product and their design that can expose the company to losses due to fraud analyzing the impact continuity in the company's operations. The Finance company has introduced an "Operational Risk management policy all branches covering all transaction on daily basis to minimize the operational risk. The Risk Management Department is assigned with the responsibility to undertake actions related to operational risk management of the company.

### **12. Market Risk Management**

The Company recognizes market risk as the possibility for loss of earnings or economic value to the Company caused due to adverse changes in the market level of interest rates or prices of securities (equity), foreign exchange rates and volatilities of those prices. The company has an Asset Liability Management Committee (ALCO) which meets periodically to discuss product pricing for deposits and advances and maturity profiles of assets and liabilities, articulating interest rate, view of company, funding policy, transfer pricing policy and balance sheet management. Market risk comprises three types of risk: foreign exchange rates (currency risk), market interest rates (interest rate risk), and market prices (price risk).

### **13. Liquidity Risk Management**

Liquidity ratios are accessed and communicated to ALCO members on periodic basis. As such, actions with regards to asset liability management, if any warranted from liquidity perspective, is promptly initiated. Compliance to mandatory liquidity ratios is maintained at all times. Quarterly Stress Test results also include scenario analysis on liquidity ratios. Management oversight on liquidity risk management is ensured through discussion on the Stress Test results at management level (ALCO), Risk Management Committee, and the meeting of Board of Directors.

### **14. Compliance Risk Management**

The company has separate division to oversee operation risk including Compliance of KYC and AML. The division has adequate access to the daily report, operational processes and right to recommend the changes in the system and procedure.

### **15. Internal audit**

Internal audit of the finance is independent from the management and directly reports to Audit Committee.